

Dear Parents/Guardians/Sponsors:

The last break of this year is soon approaching so you know that I'm writing to start the process of asking for information on how your student will be leaving campus and asking that you sent me itinerary details so that we are able to provide transportation when necessary.

Spring Break:

Begins: March 3, 2012. Students may leave on March 2, but not before 3:00pm. All students must be off campus by noon on March 3.

Ends: March 11, 2012. All students must be back on campus by 6:00pm.

Please remember that the above dates and times are to be followed and that **a student may not leave before March 2 or return after March 11.**

The deadline for you to have this information to me is February 17, 2012.

Thanks in advance,
Beth Goodvin
Main Office Manager
Scattergood Friends School
mainoffice@scattergood.org
319-643-7600 Office
319-643-7485 Fax

P.S. Important dates for end of year and returning to Scattergood for 2012-2013 academic year (more information coming shortly). When making reservations, please remember that students **may not arrive on campus before the listed dates** and **may not arrive after the listed dates** for their group.

June 3, 2012: All students must be off campus by 3:00pm

August 22, 2012: All Seniors arrive on campus

August 26, 2012: All Returning students arrive on campus